# San Angelo Independent School District

# **Calendar of Annual Board Meeting Activities**

2019-2020

## **August**

Reports

STAAR Report

Consent Agenda

T-TESS Certified Appraiser

Approve Bids as Needed

**Donations** 

Action Agenda

**Employment Recommendations** 

**Fund Balance Designations** 

Conduct Workshops/Public Hearings on Budget and Tax Rate to Adopt Budget and Tax Rate for Current School Year

Conduct Budget Workshop(s) as Needed

# **September**

Recognitions

**DESK Project** 

Reports

Student Enrollment

Consent Agenda

Approve Bids as Needed

**Donations** 

**Annual Investment Report** 

**Quarterly Investment Report** 

Action Agenda

Review an Evaluation Instrument and Calendar for Board Self-Evaluation and Superintendent Evaluation

Approve 4-H for Extra-Curricular Status and Approve the Tom Green County Extension Faculty as Adjunct Staff Members of SAISD

Nominate Candidates for Tom Green County Appraisal District (every two years)

Approve Tax Collector to Represent San Angelo ISD for an Appeal of the

Comptroller's Property Value Study

Approve Employment Recommendations

Approve Appointment of Candidates to Serve on School Health Advisory Council Annual TASB/TASA Convention

# **October**

Recognitions

Fire Prevention Poster Winners

Reports

Student Enrollment

Management Oversight Report - Safety/Security/Compliance

### Consent Agenda

Approve Bids as Needed

Appointments to the Board of Trustees of the MHMR Services for the Concho Valley (2 year term)

**Donations** 

Annual Review of Investment Policy

#### Action Agenda

Approve Campus Plans

Approve Employment Recommendations

Appoint Textbook Selection Committee

Approve Purchasing Cooperative Organizations and Fees

# **November**

Reports

Student Enrollment

**School FIRST Rating** 

Management Oversight Report – Facilities/Construction Management

### Consent Agenda

Approve Bids as Needed

**Donations** 

#### Action Agenda

Approve District Beliefs, Strengths, Weaknesses, Vision, Mission, and Goals

Approve Employment Recommendations

Elect Candidates to Serve on the Board of Directors of the Tom Green County Appraisal District (every two years)

Conduct Board Self-Evaluation, Board Needs Assessment, and Plan Annual Training

## **December**

Recognitions

Fall Athletes – Central & Lake View HS

## Reports

Student Enrollment

Update on District Improvement Plan

## Consent Agenda

Approve Bids as Needed

**Donations** 

**Quarterly Investment Report** 

#### Action Agenda

Approve School Calendar for Following School Year

Approve Employment Recommendations

# **January**

Recognitions

School Board

Reports

Student Enrollment

Consent Agenda

Approve Bids as Needed

**Donations** 

Action Agenda

Approve Financial Audit Report

Consider the Contract of the Superintendent

**Approve Employment Recommendations** 

Evaluation of the Superintendent

Call School Board of Trustees Election (odd years only)

Approve Resolution and Joint Election Agreement with City (odd years only)

Approve Resolution and Election Services Contract with Tom Green County

Elections Administrator to Administer the Election at a Shared Cost with

City of San Angelo (odd years only)

Approve a Joint Runoff Election be Held, if necessary, to be Administered by the County Elections Administrator (odd years only)

Conduct Public Hearing on TAPR Report

# **February**

Reports

**Student Enrollment** 

Consent Agenda

Approve Bids as Needed

**Donations** 

Action Agenda

**Budget Development Timeline** 

Approve Textbook Committee Recommendations

Approve Employment Recommendations

## March

Recognitions

Band/Orchestra/Choir Students – Central & Lake View HS

**Reports** 

Student Enrollment

Management Oversight Report - Technology

Consent Agenda

Approve Bids as Needed

**Donations** 

Quarterly Investment Report

Action Agenda

Conduct Voting for Candidates for the Board of Directors of Region XV ESC

List One Year Probationary Personnel

Contract Considerations for Administrative and Supervisory Personnel

Approve Employment Recommendations

#### **April**

Recognitions

UIL Academic/CTE Students – Central & Lake View HS

#### Reports

Summer School

Student Enrollment

Annual Required Hours of Continuing Education for School Board Members

Management Oversight Report – Purchasing/Finance

## Consent Agenda

Approve Bids as Needed

Approve Summer Meal Program Proposal

**Donations** 

#### Action Agenda

**Approve Employment Recommendations** 

Consider Renewal of Teacher and Other Professional Contracts

Approve Presiding Judges/Alternates for Board of Trustees Election (odd years only)

## May

Canvass School Board of Trustees Election Returns

Administer Oath of Office

Reorganize the Board of Trustees

Conduct Orientation for New Board Members (within 60 days of election/appointment)

Recognitions

Spring Athletes – Central & Lake View HS

Reports

Student Enrollment

Consent Agenda

Approve Bids as Needed

**Donations** 

Action Agenda

**Approve Employment Recommendations** 

## <u>June</u>

Recognitions

JROTC – Central & Lake View HS

Reports

Student Enrollment

Management Oversight Report – HR (Personnel)

Consent Agenda

Approve Bids as Needed

**Donations** 

Approve Quarterly Investment Report

Action Agenda

Conduct Public Hearing and Approve Optional Flexible School Day Program Waiver

Approve Selection of TASB Official Voting Delegate and Alternate

Approve Employment Recommendations

Approve Audit Engagement Letter

Review Board Operating Procedures and Standards Approve District Improvement Plan Update for Following Year(s) Conduct Budget Workshop(s) as Needed

# **July**

Recognitions

Media Honor Roll

Reports

Management Oversight Report – Child Nutrition

Consent Agenda

Approve Bids as Needed

**Donations** 

Action Agenda

Approve Annual Board Meeting Calendar of Dates and Activities

**Approve Employment Recommendations** 

Approve Workers' Compensation Insurance Provider

Approve Student Code of Conduct

Approve Casualty/Auto Insurance Provider

Approve Property Insurance

Set Public Meeting Date and Consider Approval of Maximum Tax Rate Used of Publication of Required Tax Notice

Conduct Budget Workshop(s) as Needed

Conduct Public Hearing – Child Care Services

# **Monthly Reports**

Academic Progress Report Goodfellow AFB Partnership Report Monthly Bills and Accounts and Financial Reports Utility Report Management Oversight Reports